

Whittle Hall JFC.

Matchday Operations Risk Assessment

This form has been completed with typical hazards and possible controls that may be in place.

Name of Risk Assessor: Mr. S.W.Pennington	Date of Assessment: September 2016 September 2017	Assessment Review Date: July 2018
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Identify the Activity and Persons at Risk

Describe the work activity: Football match days/Training involving Junior football teams.	Who might be harmed? Club staff, officials, players and spectators. Potential for vulnerable groups such as children and people with disabilities to be affected.	Frequency of activity: Weekly from August to May – mainly Saturday mornings or midweek evenings(Spring /summer only- training.)
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This risk assessment is part of *Whittle Hall JFC's* match day safety management strategy that is provided to club officials.

Hazard Identification	Risk Assessment			Identify Existing Controls		Action Plan		
Hazard or Potentially Hazardous Situation	Likelihood	Severity	Risk Rating	Existing Controls	Adequate	Additional Control Measures	By Whom	Action Date
Slip, trip or fall in and around the Ground.	Possible	Slight	Low	Ongoing maintenance of Ground and level ground surfaces. Pre-match inspections and actions taken to remove slip hazards (e.g. mud and ice) or protect spectators from hazards using cones or barriers. Periodic formal Ground inspections and resultant action planning. First Aid assistance available. Obvious trip hazards that cannot be easily removed highlighted in yellow or white paint or by a cone.	Yes	As funds become available there are plans to continue improving facilities and reduce the risk further.	Committee	

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Car park vehicle accident and resulting injury or damage to property or vehicle	Possible	Slight	Low	Car Park managed by Manager/ assistant. Car Park Full sign erected by car park entrance road to deter drivers entering car park once full. Low speeds of vehicles in car park. 'Drive slowly' signage in place. No history of past incidents.	Yes	Recognised that car park surface should be safe.	committee	
Fall from height	Very unlikely	Very severe	Low	There is little chance of players or spectators falling from any structure	Yes		committee	
Suspicious package inside Ground	Very unlikely	Very severe	Low	Documented investigation and partial/full evacuation procedures and messages to be followed by Manager/ Assistant manager. No recent history at this level of football.	Yes	n/a	n/a	n/a
Unauthorised admissions to Ground	Possible	Slight	Low	Manager/ assistant Manager cover main entrance and emergency exits to deter/prevent access to Ground without permission	Yes	n/a	n/a	n/a

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Fire	Unlikely	Very Severe	Medium	<p>Fire risk assessment in place that includes the proximity to the school building</p> <p>Extinguishers and fire blankets sited as identified in school fire risk assessment.</p> <p>No smoking within the school area.</p> <p>Storage controlled.</p> <p>Pre-match inspections and subsequent control actions as necessary.</p> <p>Evacuation procedures and messages to be followed by Manager/ assistant.</p> <p>Staff trained in basic fire safety.</p> <p>Waste bins are positioned around Ground and are emptied by sitemanager during the week.</p>	Yes	n/a	n/a	n/a
Exposure to electric shock	Very Unlikely	Very Severe	Low	<p>All identified portable appliances PAT tested annually.</p> <p>Very limited potential exposure of spectators to any electrical points or equipment.</p>	Yes	n/a	n/a	n/a
Disorder outside Ground before or after match	Unlikely	Moderate	Low	<p>Match risk assessment process and subsequent safety controls as necessary.</p> <p>Club officials maintain a watch over the behaviour of players and spectators.</p> <p>No recent history.</p>	Yes for low risk matches	May be supporter segregation.	Match day Manager/ Assistant Manager.	As required

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Disorder inside Ground before, during or after match.	Possible	Moderate	Medium	Match risk assessment process and subsequent safety controls as necessary. Assistance of Club officials if needed. Documented WJFL rules give responsibility of players/ spectators behaviour to the Manager and Club. Bringing the game into disrepute will result in exclusion from the WJFL.	Yes	High risk matches Committee representative presence. May be supporter segregation.	Match day Manager/ Assistant Manager.	As required
Inappropriate or offensive language or chanting inside Ground	Possible	No injury	Low	Signs in Ground about offensive language, plus Ground Regulations which are also in the matchday programme. Visible Stewards and Club officials sited around Ground. Board prepared to sanction (including banning) home supporters if responsible. Procedures for warning spectators and escorting them from the Ground.	Yes for low risk matches	Additional professional stewards for high profile or higher risk matches Potential for Police presence – need to establish link to local Police.	Matchday Manager/ Assistant Manager.	As required

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Dangers to children in Ground	Unlikely	Severe	Medium	Child Protection Officer in place. Expectation that under-12s are with a responsible adult. Club procedures for dealing with unruly children. Guidance to Managers/ Assistants on how to respond if any child related concerns. Female club staff available to assist. No Club history.	Yes	n/a	n/a	n/a
Items thrown within the Ground including onto the pitch area – including pyrotechnics (e.g. smoke bombs or flares)	Unlikely	Moderate	Low	No history of this problem at Club.	Yes	n/a	n/a	n/a
Pitch incursion	Possible	Slight	Low	Monitor crowd for risk. If seems possible, would identify high risk locations and managers/assistants act accordingly. Would eject culprit(s). No recent history of issue.	Yes	n/a	n/a	n/a

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Extreme dangerous adverse weather conditions	Very Unlikely	Very severe	Low	No recent history of such weather conditions. Game will be cancelled and WJFL informed.	Yes	n/a	n/a	n/a
Damage to structures.	Possible	Moderate	Medium	Pre-match inspections. On-going Ground maintenance. Documented procedure for dealing with such conditions including cordoning off areas if necessary.	Yes	n/a	n/a	n/a

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Late spectator arrivals	Unlikely	Moderate	Low	. No recent history. Mainly a risk at a higher risk/high profile match.	Yes	n/a	n/a	n/a
Postponed/abandoned match due to inclement weather or other reasons	Possible	Slight	Low	Announcements making the reason clear. Manager/Assistant Manager positioned to enable and encourage spectators to leave the Ground.	No	n/a	n/a	n/a
Match postponed before start of game	Likely	No injury	Low	. Morning pitch inspections. Pre-match Ground inspections for safety issues. Club manager/ assistant makes every effort to inform opposing club, match officials and supporters using communication channels at Club's disposal. Stewards and Club officials inform.	No	n/a	n/a	n/a

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Conflict between spectators and any players, match officials, club officials.	Unlikely	Slight	Low	Club officials, match officials and team management to monitor the situation in their different capacities and intervene as necessary. Incident recording and investigation process in place (WJFL). Committee will invoke sanctions on responsible Club players, officials or supporters.	No	n/a	n/a	n/a
Hygiene and sanitation issues/failures.	Unlikely	Slight	Low	Where available Ground toilets cleaned and checked prior to match to ensure in hygienic useable condition.	Yes	Appropriate additional temporary toilet facilities provided for high attendance matches/ tournaments.	Club Secretary	As required

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Legionella connected with changing room showers	Very unlikely	Very severe	Low	Showers in constant use during season and regularly flushed through in close season. Shower heads cleaned regularly and replaced if necessary. Water storage checked annually to ensure clean and hygienic.	No	n/a	n/a	n/a
DBS Managers / Assistant managers.	Very unlikely			All team officials have a DBS form before they start their managerial duties. DBS renewed every three years.	Yes	Central documentation. Club Child protection officer.		
Child safety issues.	Very unlikely			All coaches possess the FA L1 coaching certificate or equivalent. Child Protection and First Aid(First response) are covered in the course. Both these aspects are renewed every three years.	Yes	Central documentation. Club Child protection officer.		

Whittle Hall JFC RISK ANALYSIS MATRIX

Use the risk matrix to classify the perceived risk levels and prioritise the action plan

INJURY POTENTIAL SEVERITY	LIKELIHOOD				
	Very Unlikely (freak event)	Unlikely (unlikely sequence of events)	Possible (foreseeable under unusual circumstances)	Likely (easily foreseeable)	Very Likely (common occurrence)
Negligible (no injury/no disturbance)	Low	Low	Low	Low	Low
Slight (first aid injury, or minor disturbance)	Low	Low	Low	Medium	Medium
Moderate (medical treatment injury, or significant disturbance)	Low	Low	Medium	High	High
Severe (injury resulting in lost time, or large disturbance)	Low	Medium	High	High	High
Very Severe (long term disability or fatality, or major disturbance)	Low	Medium	High	High	High